

Meeting minutes  
September 7, 2010  
West Boylston  
TOWN WIDE PLANNING COMMITTEE

TWPC members present: Mr. Gaumont, Ms. Pare, Mr. Owanisian, Ms Dunne, Mr. Fishbein and Ms. Harris, Mr. Simmarano, Ms. Meola

TWPC members absent: Mr. Phillips, Ms. Engelbart, Ms. Moreland, and Dr. Tashjian

The TWPC meeting was called to order by the Chairman, Leon Gaumont, at 7:15 pm. Mr. Simmarano was introduced to the committee.

Motion to approve the minutes of July 6, 2010 by Mr. Fishbein, seconded by Ms. Dunne. All in favor.

*Updates on Master Plan Chapters*

Chapter 1: Executive summary will be done after all other chapters are done.

Chapter 2: Factors influencing growth. Mr. Gaumont will begin work on this chapter as well.

Chapter 3: Land Use/Zoning: Ms. Pare will speak with Mr. Gaumont about this chapter.

Chapter 4: Population/Housing: They are waiting for the Housing Production Plan to be completed. They need about another 60 days to finalize.

Chapter 5: Economic Development: Mr. Fishbein has completed his draft. Ms. Pare asked about the number of employees in chart 5-3. There was also significant discussion on ways to change certain parameters to improve economic development in town.

Chapter 6: Transportation: Mr. Gaumont will outreach to Mr. Salate to check on his progress.

Chapter 7: Ms. Engelbart has begun working on the draft and provided us with a first draft. She is still working on it and Mr. Gaumont asked any TWPC member to forward comments to her if they have any.

Chapter 8: Cultural: Ms. Dunne prepared a rough draft and Nancy Lucier coordinated several additions and changes to the document. We need to remove reference to VFW and add a section about the survey.

Chapter 9: Facilities: Mr. Gaumont has completed the draft of the Municipal Facilities section and it appears to be completed.

Chapter 9(a): Services: Mr. Gaumont has completed the draft of the Municipal Facilities section and it appears to be completed.

Chapter 10: Finances: TWPC offered an edit to this chapter that will be incorporated. Should be completed with that edit.

Appendix A: Survey Analysis: TWPC requested some more clarification to this section on land use. Mr. Gaumont will review and provide the explanation.

In addition, the school committee/department will be asked for a replacement of their appendix as well.

There was considerable discussion as to whether or not the Master Plan would be ready for acceptance at the October town Meeting. The consensus of the Committee was to move the acceptance of the Master Plan to the may Town Meeting. The Town Administrator will continue to push the members to finalize their review to meet that deadline.

Next meeting will be held on October 5<sup>th</sup>, 2010 at 7:00 p.m.

Motion to adjourn at 9:12 p.m. by Mr. Fishbein, second by Ms. Meola. All in favor.

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Leon A. Gaumond Jr., Town Administrator